

**Visioning Advisory Committee (VAC) Minutes
City of Beaverton
September 4, 2013**

Members Present: Lacey Beaty, Jennifer Browning, Ty Garo, Jaann Hoisington, Chris Humphries, Michael Riedel, Cathy Robart

Absent: Wendi Eiland, Kevin Hoover, Jerry Jones, Christine Lau, Massoud Saberian

Project Team: Holly Thompson, City of Beaverton

Council Liaison: Mark Fagin

Meeting called to order by Chair Jaann Hoisington at 6:33 PM

1. Welcome and Approval of Minutes

The July 10 minutes were approved with no changes.

2. VAC Bylaws Vote

Though the VAC voted on a previous revision of the bylaws, template changes on a larger (i.e. City) scale affected new changes that were brought back to the committee after approval from the City Attorney. A draft to be brought to the City Council on September 17* was voted on with two minor changes.

**(Note: After the meeting, the VAC bylaws were rescheduled to be presented at City Council on October 8 for a public hearing and first reading.)*

3. September 19 Forum

As a service to the community, the VAC will put on a Beaverton Forum on Thursday, September 19, at City Hall. Neil McFarlane, the general manager of TriMet, will give an update on the agency's new developments, and Beaverton Police Chief Geoff Spalding will address the police response to the July shooting incident at City Hall. An event survey will be passed out to gauge the effectiveness of the event. VAC volunteers are needed during the event; a sign-up sheet was passed around.

4. Partner Awards

The VAC discussed candidates for the 2013 Partner of the Year award and voted. The winner will be announced at the October 10 All-Partner Meeting.

5. October 10 All-Partner Meeting

All available VAC members are needed to attend the partner meeting and assist with the event.

6. VAC Clean-Up Day

The Clean-Up Day subcommittee (Lacey Beaty, JaAnn Hoisington and Cathy Robart) reported on a meeting that had occurred on Friday, August 30 with several City of Beaverton staff for the purpose of planning the project. A semi-firm date of Saturday, November 9, was strategically chosen to assist neighborhoods with fall clean-up projects. A strategy was discussed, including targeted work area, partner organizations, media, and more. More details will be distributed via email to the VAC as they are confirmed.

7. Fall Newsletter

The newsletter committee (Jennifer Browning and Cathy Robart) will work on a mid to late September issue. Rather than focus on one partner for a feature article, they will obtain notes from the August partner meeting to assist with a more varied report on several partners.

8. Boards and Commissions Recruitment

City boards and commissions recruitment is going on now. The city is seeking new members for the VAC (and other boards) via Facebook posts, flyers and other media. Applications are due on October 4. Current VAC members with lapsing terms were reminded to reapply if they wanted to be considered for another term on the VAC.

9. August Partner Meetings

JaAnn Hoisington gave an overview of the August partner meeting and noted how many partners are evolving with the Beaverton Community Vision (BCV) process. In many cases the VAC is useful in answering questions about the BCV, connecting partners and energizing the ongoing efforts. As per last meeting's discussion, Cathy Robart delivered some ideas for a Partner Contact Kit, possibly to be used at the October 10 All-Partner Meeting. She will email an outline following the meeting.

10. Lead Partner Survey

Jason Robertson, consultant to the BCV, will work on survey questions to distribute to the partners after the October 10 meeting.

11. Farmers Market & Public Outreach

There are no partners signed up for October dates at the market, so the VAC decided to cancel those dates. VAC volunteers signed up for October dates are encouraged to help out in September. A debrief on the inaugural effort will be postponed until next month when the season has been completed and more VAC members are present.

12. VAC & Staff Updates

Lacey Beaty reported that Home Plate could use TriMet tickets as donations.

13. Council Liaison Update

Mark Fagin noted that there is an effort to identify and "tag" BCV projects with the BCV logo. The City remains very connected with the BCV.

In addition, there is a City bond measure that VAC members are encouraged to monitor.

Finally, Mark is available to the VAC with any questions or concerns.

10. Public Comment

No public comment.

Meeting adjourned at 8:06 PM.

Minutes will be approved at the next VAC meeting, Wednesday, October 2.